



College of Emergency Physicians Academy of Medicine, Singapore



SECTION OF CLINICAL TOXICOLOGISTS

19 February 2018

Fellows (Local)
Section of Clinical Toxicologists

ELECTION OF CHAIRMAN (TERM 2018 – 2020)

At the close of the nomination deadline, the Executive Committee received and accepted nominations from two (2) Fellows for election as Elected Chairman for the term 2018-2020:

S/N	Candidate	Proposer	Second
1	Dr Cham Wai Ming, Gregory	Dr Phua Dong Haur	Dr Chan Wui Ling
2	Dr R. Ponampalam	Dr Tan Boon Kiat, Kenneth	Dr Pothiawala Sohail Equbal

As there is only one (1) position for the Elected Chairman, a postal ballot shall be conducted for Fellows of the Section of Clinical Toxicologists to cast their votes. Enclosed for your reference are the brief Curriculum Vitae of the nominees.

Please note on the following requirements for a vote to be considered valid:

- i. Only eligible Fellows of the Section of Clinical Toxicologists may cast votes.
- ii. Votes must be submitted using the official ballot card carrying the College's official stamp.
- iii. Only **one (1)** candidate may be selected in the ballot card. **Ensure that only one (1) candidate is ticked (✓).**
- iv. Every voting Fellow shall submit only one completed ballot card.
- v. Place the completed ballot card in the smaller unmarked envelope bearing the Academy's name and logo and seal the envelope. Place the smaller envelope into the larger C5 business reply service envelope and seal the envelope.
- vi. The completed ballot card should reach the Section's office in the business reply service envelope no later than **Monday, 5 March 2018, 6:00 PM**

Failure to comply with the above requirements would result in the votes being disqualified.

Upon receipt, the Secretariat will check the name of the voter indicated on the larger C5 envelope against a master list of eligible Fellows and cross out the name. This will ensure that no one votes twice. The smaller unmarked envelope will then be taken out and placed in a protected ballot box. In the case where only the smaller unmarked envelope is received and the identity of the voter cannot be verified, the ballot will be considered invalid.

Please note that to be eligible for voting, Fellows must not have any outstanding membership arrears. If you have membership subscription due, please ensure your payment reaches the Academy before **5 March 2018, 6:00 PM**. Please mail your payment slip separately and **do not include** it together with the enclosed envelopes, which are meant for the balloting exercise.

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The Executive Committee would like to assure Fellows that voters are casting an anonymous ballot. The ballot cards are numbered for the purpose of ensuring non-duplication of cards. All returned ballot cards in the sealed envelopes will be placed in a protected ballot box till the counting of votes take place.

Two (2) Elected Executive Committee members will be appointed as scrutinisers of votes. The top candidate who receives the most votes shall be declared duly elected.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Tan', written in a cursive style.

Dr Tan Hock Heng
Secretary, 2017-2018 Executive Committee
Section of Clinical Toxicologists, CEP