



COLLEGE OF PAEDIATRICS & CHILD HEALTH
SINGAPORE

COLLEGE OF PAEDIATRICS AND CHILD HEALTH, Singapore (CPCHS)

ACADEMY OF MEDICINE, SINGAPORE

(Incorporated in the Republic of Singapore)
Company Registration Number: 200410329W



ACADEMY OF MEDICINE
SINGAPORE

CHAPTER OF NEONATOLOGISTS

19 January 2017

Dear Fellows of the Chapter of Neonatologists

5TH ANNUAL GENERAL MEETING

The 5th Annual General Meeting (AGM) of the Chapter of Neonatologists is scheduled on Saturday, 4 March 2017 before the College's 13th AGM to be convened on Saturday, 6 May 2017. Fellow Neonatologists will be notified on the exact time and venue nearer the date of the AGM.

Arising from the above, the following matter is raised for your attention:

Nomination and Election of Chairman and Other Office-Bearers

- a) Please refer to Articles of Association (Article 55) which is reproduced below:
The term of each Board/Executive Committee shall be 2 years. Each Fellow of the College shall not serve in the Board/Executive Committee for more than eight years. As for the Chairman, the maximum term of office is 4 years.
- b) Please refer to By-Laws (Article 14.2) which is reproduced below:
Chairman of each Chapter shall be nominated and elected, once in 2 years, before the Chapters and College AGMs. In the year with election, Secretary of the College will send out notice one (1) month before the Chapters' AGM to Fellows of each Chapter for nomination of the respective Chapter Chairman.

If 2 or more nominations are received, postal ballot will be carried out to elect the Chairman of the Chapter. The candidate with the majority vote will be declared Chairman of the Chapter. He/she will take office at Chapter AGM.

During Chapter AGM, Vice-Chairman, Secretary, and 4 Chapter Specialty Board Member will be proposed and seconded. Election will follow on a simple majority vote of the member, either by show of hands, or, subject to the agreement of the majority of voting members present, by secret ballot. In the event of a tie, the Chairman of the meeting shall have a casting vote.

President of the College, upon the recommendation of the Chairman of the Chapter, shall appoint the rest of the members to the Board.

- c) Dr Ng Chin Yuen Steven, Chairman of the 2013 to 2017 Chapter Specialty Board, will complete his four consecutive years of office on the Board at the 5th AGM. He is not eligible for re-nomination to serve on the Board as Chairman for the term 2017 to 2019.
- d) Nominations are now invited to fill the **one (1)** seat to be vacated by the retiring Chairman. The Nomination Form is enclosed. **The completed form should reach the Honorary Secretary at the College of Paediatrics and Child Health, Singapore, 81 Kim Keat Road, #11-00 NKF Centre, Singapore 328836 by Wednesday, 8 February 2017 at 6:00 pm sharp.** If more than one nomination is received, ballot papers will be issued for postal ballot. Otherwise, the single nominated Fellow will be declared elected at the 5th AGM of the Chapter.

Thank you.

Yours sincerely,

A/Prof Lee Yung Seng
Honorary Secretary, 2016-2017 Council
College of Paediatrics & Child Health, Singapore (CPCHS)